

Preliminary

**Annual Meeting of the Northern Neck Master Gardeners Association
Preliminary Agenda
Wednesday, December 2, 2020, at 10:00 a.m.
Via Zoom Conferencing**

You will be able to access the meeting by computer or smart device using this link:

<https://virginiatech.zoom.us/j/86310942208>

or via telephone by dialing +1 929 436 2866 and using Meeting ID: 863 1094 2208

Please try to log on a few minutes before 10:00 a.m.

1. Approval of October 7 and November 4, 2020 Executive Committee meeting minutes (posted)
2. Treasurer's Report
 - a. Please submit any existing expenses with reimbursement form to Deborah Marl
3. Election of Officers for 2021-22 (Attachment A) – Henry
4. Approval of 2021 Proposed NNMG Budget (Attachment B) – Henry
5. 2021 Virtual Gardening in the Northern Neck Seminar – Marge
6. Proposed Plant Sale at Dug In Farms (April 30 – May 2, 2021) – Marge
7. Closing Remarks on 2020 NNMG Programs:
 - a. Remote Help Desk – Trent or Bill
 - b. Shoreline Evaluation Program – Ian
 - c. Teaching Gardens – Janice
 - d. President's Report for 2020 – Henry
 - e. Other Programs?
8. Other Business
 - a. Don't forget to record your 2020 volunteer hours on VMS – time is running out!
 - b. November Telephone Tree Contacts – Comments and Observations?
 - c. Updates on VCE and Virginia Tech Recommended Guidelines – Trent and/or Bill
 - d. Proposed 2021 Meetings (Attachment C)
9. January 2021 Virtual Meetings:
 - a. Executive Committee Meeting: Wednesday, January 6, 2021 at 10:00 a.m. via Zoom
 - b. Regular Meeting: Wednesday, January 20, 2021 at 10:00 a.m. via Zoom
10. Adjourn

REPORT of the NNMG NOMINATING COMMITTEE

The 2020 NNMG Nominating Committee presents the following slate of Officers for election at this year's Annual Meeting to be held via Zoom Conferencing at 10 a.m., on Wednesday, December 2:

President – Marge Gibson
Vice-President – Lynn Osborne
Secretary – Mary Beane
Treasurer – Fran Westbrook

Due to the unusual circumstances of the Covid-19 pandemic, we will not be meeting in person to vote on this slate. Please email your vote (Pro or Con) to:

Marge Gibson mgibson661@verizon.net or
Janice Mahoney vervaville@yahoo.com

By November 30th.

If we do not receive an email response from you, we will count your vote as in favor of the slate as presented.

Members of the NNMG Nominating Committee:

Marge Gibson
Janice Mahoney
Carol Martin
Betty Mill
JoAnn Perkins

**Proposed 2021 Budget
Discussion Points – Henry Riely**

We will ask the members to consider approving next year's proposed budget, which is attached on the next page. It assumes 2021 revenues and expenses of \$8,700 and \$10,195 respectively, for a net loss of \$1,495, which we can cover from our reserves. Some of the assumptions we made in preparing the budget are:

- a) Only the Shoreline Evaluation Program and the Teaching Gardens will continue their pre-pandemic level activities in 2021. Programs that have been cancelled due to the pandemic (including our Children's and Community Education programs and our participation in the Farmers Markets) will remain cancelled throughout next year.
- b) Our 2021 revenues will be substantially reduced because our major fundraiser, the GNN Seminar, will be held virtually at a charge of \$25, which is one-half of the amount we would charge for an in-person seminar.
- c) We will continue with members' annual dues of \$25, but we propose that those members who pay their dues by March 1 be allowed to participate in GNN without charge.
- d) We have also budgeted \$1,000 to pay for professional horticulturalists to speak at our monthly meetings, which we will resume next year on a virtual basis.
- e) We will continue to provide the \$1,000 college scholarship, \$1,000 to the four 4-H programs in the Northern Neck, \$500 to the EMG endowment and \$100 for memorials.

We will return to you next April or May with a revised 2021 budget for your consideration, when we will know GNN's results and hopefully have revised guidance from VCE on resuming our programs to pre-pandemic levels.

I would be happy to answer any questions you may have about the proposed budget, either by email or telephone (804-363-9995).

NORTHERN NECK MASTER GARDENERS - 2021 PROPOSED BUDGET

CATEGORY	2020 APPROVED BUDGET	2021 PROPOSED BUDGET	NO RESUMPTION OF IN-PERSON ACTIVITIES CANCELLED IN 2020 (COMMENTS)
Income			
Book Sales-Farmers Markets	\$ 100.00	\$ -	No participation in 2021 Farmers Markets
Dues - EMG	\$ 1,750.00	\$ 1,775.00	71 members @ \$25
GNN Seminar Revenues	\$ 26,868.00	\$ 5,000.00	Assumes 200 participants at \$25 each
Interest Income	\$ 125.00	\$ 125.00	No change
EMG Training Class	\$ -	\$ -	No EMG training class in 2021
Other Income	\$ 2,000.00	\$ -	No Holiday Luncheon in 2021
Shoreline Evaluation Program	\$ 1,800.00	\$ 1,800.00	30 evaluations @\$60
Total Income	\$ 32,643.00	\$ 8,700.00	
Expenses			
Admin & Website	\$ 1,000.00	\$ 1,000.00	\$500-new website provider; \$216-SEP website; \$284-P.O. Box & misc.
Children's Education	\$ 500.00	\$ -	No Children's Education Program in 2021
Communication	\$ 500.00	\$ -	No NNMG paper brochure in 2021 (normal expense: \$350)
Comm. Ed-Special Events	\$ 500.00	\$ -	No horticultural programs at The Orchard or other senior center in 2021
GNN Seminar Expenses	\$ 14,650.00	\$ 1,500.00	Speaker fees (\$1,350) & miscellaneous
Help Desk Expense	\$ 350.00	\$ -	Help Desks operate remotely in 2021
Hon/Gifts/Schships	\$ 2,600.00	\$ 2,600.00	\$1K-College Scholarship; \$1K-4-H contributions; \$500-EMG endowment; \$100-memorials
Mtg. Room Donations	\$ 850.00	\$ -	All 2021 Executive Committee and Regular Members' Meetings will be held virtually
EMG Recertification	\$ -		Will EMG recertifications occur in 2021? 2019 expenses: \$550
Continuing Education	\$ 1,500.00	\$ 1,000.00	Honorariums for monthly meeting speakers
EMG Training Class Expense	\$ 500.00	\$ 500.00	Advertising and Other Expenses for 2022 EMG Training Class
Other Expenses	\$ 2,000.00	\$ -	No Holiday Luncheon in 2021
Farmers Markets	\$ 500.00	\$ -	No participation in 2021 Farmers Markets or Boots & Barbecue
Shoreline Evaluation Program	\$ 2,050.00	\$ 2,245.00	2021 budgeted expenses are under discussion by SEP
Teaching Gardens	\$ 1,350.00	\$ 1,350.00	Mulch, plants, etc: Spring \$350, Summer \$500, Fall \$150, signs & misc. \$350
Total Expenses	\$ 28,850.00	\$ 10,195.00	
Profit (Loss)	\$ 3,793.00	\$ (1,495.00)	

2021 Virtual NNMG Meetings

(All meetings will begin at 10:00 a.m. and held via Zoom conferencing until further notice)

2021 Virtual Membership Meetings

Monthly membership meetings will be held virtually on the dates shown below (all Wednesdays). Members will be provided with internet links to participate in the Zoom meetings prior to each meeting.

January 20
February 17
March 17
April 21
May 19
June 16
July 21
August 18
September 15*
October 20
November 17
December 8 (traditionally this meeting is a holiday luncheon)

(*This meeting may be cancelled for members to participate in the 2021 International Master Gardener Conference to be held September 12-17.)

(2021 Virtual Executive Committee Meetings)

Executive Committee meetings will be held virtually on the dates shown below (all Wednesdays). Internet links to participate in the Zoom meetings will be provided prior to each meeting. *All members are invited to participate in Executive Committee meetings.*

January 6
February 3
March 3
April 7
May 5
June 2
July 7
August 4
September 1
October 6
November 3
December 1

2021 Virtual Gardening in the Northern Neck Seminar

Saturday, March 20

(Times to and Zoom links be announced)