NNMG Executive Board Meeting Agenda
March 3, 2021 at 10:00 a.m.

Join Zoom Meeting

https://virginiatech.zoom.us/j/88578092455

Dial by your location

    +1 929 436 2866 US (New York)

    +1 301 715 8592 US (Washington D.C)

Meeting ID: 885 7809 2455

One tap mobile

    +19294362866,,88578092455# US (New York)

    +13017158592,,88578092455# US (Washington D.C)

- **Approval of February 3, 2021 Minutes**

- **Treasurer's Report**

- **Program Committee Reports:**

  Help Desk – Henry Riely
  Community Education – Betty Mill
  Farmer's Markets – Sue Kosinski
  Teaching Gardens – Janice Mahoney
  SEP – Mary Turville
  Communications/Publicity – Carolyn Gorman
  Volunteer Management – Brief introduction to Better Impact – Barb Kauneckas
  Technology – Cindy Dullea
  EMG Continuing Education – Tami McCauley
  MG Newsletters – Diane Kean

- **Special Project Committee Reports**

  GNN – Sue Kosinski, Lynn Osborne, Cindy Dullea

  Plant Sale – Michelle Kramer

- **VCE Updates** – Bill Bell, Trent Jones

- **Organization and Goals for the Year**

- **Miscellaneous**

- **Adjourn**

Better Impact

<u>**What's different from VMS?**</u>

- Simpler to record hours
- Only total contacts are reported – no demographic information is reported
- All continuing education recorded separately from volunteer activity

<u>**New vocabulary:**</u>

- Category = Project (in VMS); use categories to define broad volunteer projects.
- Activity = specific volunteer activity within a category (project). Volunteers report their hours to specific activities on the list.
- Feedback fields = what volunteers actually report, in addition to hours. This includes contacts and mileage. Impact of activities is optional field.

Reporting: VCE uses the total continuing education and volunteer hours and mileage for reporting. VCE does not need and does not use the detailed individual project information collected in VMS. We are greatly simplifying how we record our hours. There are only two categories: Continuing Education and Volunteer Management. Under the categories are activities shown below:

Continuing Education

- Continuing Ed, General – All continuing education hours are recorded here, except for tree or water steward training or recertification
- Continuing Ed, Tree Steward – Training or recertification
- Continuing Ed, Water Steward – Training or recertification

Volunteer Management

Volunteer Management – All volunteer activities and driving time is entered here.

Volunteer Access: EMG Volunteers will be sent their temporary usernames and passwords to gain access to the system next week (around March 3rd or 4th). Stephanie Collins from the College of Agriculture and Life Sciences IT Department will be emailing everyone this information. Please watch for this information and save the email.

Volunteer Training: The State EMG Office has created a training video for VCE Volunteers coming into the Better Impact system. The plan is to send the training link to everyone on Monday, March 1. It will also be posted to each volunteer's home page in Better Impact. *The training video is available here.*

Please remember, we are all learning the system and it is new to all of us. Please be patient and bear with us as we make the switch to Better Impact. We are still working on some specifics for the NNMG Unit Better Impact page, so you do not need to rush to enter your data.

Continue to keep a paper record of your hours, activities, contacts, and mileage.

Virginia Cooperative Extension
Virginia Tech • Virginia State University

Hours

Log Hours

Activity

Show these activities [Active] [Inactive]

Continuing Education, General ▾

Date Volunteered 02/24/2021 🏁 **Hours** 3 **Minutes** 0

Feedback	Response
Description	ⓘ Read Doug Tallamy's book: Nature's Best Hope
Direct Contacts	ⓘ [____]
Impacts that you feel your volunteer service had made today	ⓘ

Virginia Cooperative Extension
Virginia Tech • Virginia State University

Hours

Log Hours

Activity

Show these activities [Active] [Inactive]

| Volunteer Management | ⌄ |

Date Volunteered 02/24/2021 |⚑ **Hours** 3 **Minutes** 0

Feedback	Response
Description	ⓘ Audited 2020 VMMG financial records. |⚑
Direct Contacts	ⓘ [____] |⚑
Impacts that you feel your volunteer service had made today	ⓘ [____]

Virginia Cooperative Extension
Virginia Tech • Virginia State University

Opportunities

? Help   ↩ Switch to Administrator View   ⏻ Log Out

▾ Filter Activities

> Looking to volunteer on a specific day? Try the new Opportunity Calendar! This new page lets you ✕
> find opportunities on a calendar to easily find activities on the days you are available to help!

FILTERS   ☐ Only include activities that I am qualified for

☐ Only include activities that have openings available

Include activities for which I am currently

☐ Generally Available   ☐ Signed Up   ☐ Scheduled   ☐ On the backup list

SORT   Activity Name ▾

DISPLAY   ☑ Group by category

☐ Collapse categories by default

Make these my default filters ☑   [Filter Activities]

▾ Continuing Education

All continuing education hours are entered under this category. Tree and Water Stewards should enter continuing education under those specific activities.

Eight hours of continuing education are required annually by VCE.

ACTIVITY		SHIFTS	START DATE	END DATE
Continuing Education, General	❶	1		

Virginia Cooperative Extension
Virginia Tech • Virginia State University

| HOME | OPPORTUNITIES ▼ | SCHEDULE | HOURS | REPORTS | CONTACT | | MY PROFILE ▼ |

Hours

Log Hours

Activity   Show these activities [Active] [Inactive]

Continuing Education, General ▼

Date Volunteered   02/23/2021 📅 Hours 3   Minutes 0

Feedback	Response

Description   ⓘ   The Gardener's Workshop webinars on growing cool season flowers, sunflowers, and halleboras.